

## SRMS Registration Form

**Please complete and return this form to the Scottish Raptor Monitoring Coordinator.**

Either complete electronically and email to [srms@bto.org](mailto:srms@bto.org) or print off and post to  
Scottish Raptor Monitoring Coordinator, c/o BTO Scotland, Beta Centre (Unit 15),  
Stirling University Innovation Park, Stirling, FK9 4NF

**Current or new SRMS data contributor?** – please complete sections A, B, C, D, E

**Former SRMS data contributor?** – please complete sections A, B, E

**Completing on behalf of a deceased SRMS data contributor?** – please complete sections A, B, F

**Please note that you can update or withdraw these details and modify your consent preferences at any time by re-submitting this form.**

### A. Authorisation

I authorise all of the decisions indicated by the options selected in this form.

Name:		Date:	
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### B. My personal information

**Please let the SRMS know the personal details that you are comfortable sharing with us below.** The **SRMS Privacy Statement** (<http://raptormonitoring.org/srms-data/privacy-statement>) explains how the SRMS processes and uses personal data. Please note that your personal data is information relating to you (e.g. your name and contact details) and not the raptor records you submit to the SRMS. If you are happy for BTO SRMS staff to access your personal information in your MyBTO account instead, please tick the appropriate box. Please note you will need a MyBTO login to be able to access and submit raptor data via SRMS Online – see *Registration to use SRMS Online* section below.

Title:	
First Name:	
Last Name:	
E-mail address:	
Address:	
Phone number:	
I consent to BTO SRMS staff accessing my personal information in my MyBTO account. Yes <input type="checkbox"/> or No <input type="checkbox"/>	

**Please let us know if the raptor monitoring data you submit to the SRMS are collected in a professional capacity on behalf of an employer.**

The raptor monitoring data I submit to the SRMS are collected in a professional capacity Yes <input type="checkbox"/> or No <input type="checkbox"/> or Both <input type="checkbox"/>	
Please specify employer:	

**Please let us know the ways in which you consent for your personal information to be used by SRMS staff by choosing from the following options.**

<b>Use of my personal data for general communications</b>
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I consent to receive the SRMS e-newsletter, *Scottish Raptor*, and other communications about SRMS work by email.

Yes  or No

I consent to the SRMC passing my contact details on to other individuals where s/he considers that I may be able to contribute in a professional or amateur capacity on a raptor-related topic.

Yes  or No

**Use of my personal data associated with raptor monitoring records that I (or others) have provided to the SRMS in data processing and sharing.**

I consent for my contact details to be used by the SRMC and BTO Research Ecologist to contact me about breeding raptor records that I (or other individuals acting on my behalf) have supplied to the SRMS.

Yes  or No

I consent for my contact details to be shared with NatureScot for the purposes of verifying my Schedule 1 license return.

Yes  or No  or N/A

I consent to my name being held against raptor breeding records that are shared with SRMS partners and other individuals or organisations in line with the **SRMS Data Sharing & Use Policy**.

(<http://raptormonitoring.org/srms-data/data-sharing-use-policy>).

Yes  or No

**Scottish Raptor Study Group members ONLY**

**Please let us know if you are a current member of any SRSB branches**

- |                                              |                                              |                                            |
|----------------------------------------------|----------------------------------------------|--------------------------------------------|
| <input type="checkbox"/> Argyll              | <input type="checkbox"/> Lewis & Harris      | <input type="checkbox"/> South Strathclyde |
| <input type="checkbox"/> Central Scotland    | <input type="checkbox"/> Lothian & Borders   | <input type="checkbox"/> Tayside & Fife    |
| <input type="checkbox"/> Dumfries & Galloway | <input type="checkbox"/> North-east Scotland | <input type="checkbox"/> Uist              |
| <input type="checkbox"/> Highland            | <input type="checkbox"/> Orkney              | <input type="checkbox"/> Zetland           |

**Please let us know if you have specific responsibilities within your branch**

- Chair
- Species Coordinator
- Data Manager
- Other role

– Which species?

– What role?

### C. Registration to take part in *Raptor Patch*

*Raptor Patch* is a SRMS initiative particularly focussed on helping the SRMS gather more information on some of the more widespread species, particularly Buzzard, Kestrel, Sparrowhawk & Raven.

<b>I wish to take part in <i>Raptor Patch</i></b> Yes <input type="checkbox"/> or No <input type="checkbox"/> or Maybe <input type="checkbox"/>
<b>I have agreed a <i>Raptor Patch</i> with the SRMC</b> Yes <input type="checkbox"/> or No <input type="checkbox"/>
<b>The <i>Raptor Patch</i> species I am going to focus on monitoring is</b> You should decide at the outset which <i>Raptor Patch</i> species you are going to monitor, all four, or perhaps just one or two. <input type="checkbox"/> Buzzard <input type="checkbox"/> Sparrowhawk <input type="checkbox"/> Kestrel <input type="checkbox"/> Raven

### D. Registration to use SRMS Online

We hope that if you monitor breeding raptors in Scotland you will use SRMS Online, our online data entry system, to submit your data to the SRMS. Please tick the appropriate boxes below so that the SRMC can proceed with getting your SRMS Online account ready. Once your SRMS Online account has been activated the SRMC will be back in touch with you so you can get started.

<b>I wish to use the SRMS Online to submit my raptor monitoring data.</b> Yes <input type="checkbox"/> or No <input type="checkbox"/> or N/A <input type="checkbox"/>
<b>I have set up a MyBTO account.</b> N.B. You need a MyBTO username and password to log in to SRMS-online. If you're already doing a BTO survey online, e.g. BirdTrack, then you should have these already, or BTO may have emailed them to you. Otherwise please visit <b>My BTO</b> <a href="https://www.bto.org/my-bto">https://www.bto.org/my-bto</a> to set up a MyBTO account before returning this form to the SRMC. Yes <input type="checkbox"/> or No <input type="checkbox"/>
Please supply your MyBTO username : <input type="text"/>
<b>I consent to the SRMC pre-loading existing breeding raptor locations that I monitor onto SRMS Online to save me the effort.</b> Yes <input type="checkbox"/> or No <input type="checkbox"/>

#### Scottish Raptor Study Group members ONLY

<p>In order to best support existing ways of working within SRSB branches your SRSB branch Chair is encouraging SRSB members to input their data to SRSB-specific Operating Group accounts. Typically a separate account has been created for each species within your branch area, and it is these group accounts that you should be interacting with to submit your data.</p> <p>The default set-up will be for the records that you submit (or others submit on your behalf) via SRMS Online to be pre-loaded to the relevant SRSB-specific Operating Group accounts where they will be editable by the relevant Species Coordinator and Chair within your branch in addition to the SRMC.</p> <p><b>I consent to this standard set-up.</b> Yes <input type="checkbox"/> or No <input type="checkbox"/></p>
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## E. My raptor records

The **SRMS Data Sharing & Use Policy** (<http://raptormonitoring.org/srms-data/data-sharing-use-policy>) explains how the SRMS data you submit to the SRMS is used by us and shared with others.

**Please confirm your agreement to the SRMS using and sharing your raptor data that the SRMS holds in line with this Policy.**

I consent to my raptor records being used and shared by the SRMS in line with the SRMS Data Sharing & Use Policy. Yes <input type="checkbox"/> or No <input type="checkbox"/>
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The Rare Breeding Birds Panel (RBBP) holds archival raptor data from prior to the establishment of the SRMS in 2002. These data include information extracted from license returns for Schedule 1 species that have been shared with RBBP by NatureScot and/or BTO. If you were involved in monitoring Schedule 1 raptors in Scotland prior to the establishment of the SRMS, RBBP may hold records that can be linked with you. Please confirm your agreement to RBBP passing these data on to the SRMS, whereupon those data will also become part of the SRMS master dataset.

I consent to RBBP sharing any raptor records linked to me with the SRMS and to them being used and shared by the SRMS in line with the SRMS Data Sharing & Use Policy. Yes <input type="checkbox"/> or No <input type="checkbox"/> or N/A <input type="checkbox"/>
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## F. Special circumstances – former SRMS data contributor

If you are completing this form as a former SRMS data contributor then you should be aware that under current legislation, neither the SRMS nor our partners are able to use your records previously submitted to the SRMS to benefit raptor conservation until such time as you have given positive permission to release them.

We would be grateful for your consent for the SRMS to use and share these records in line with our **SRMS Data Sharing & Use Policy** (<http://raptormonitoring.org/srms-data/data-sharing-use-policy>).

You may also wish to consider granting the SRMS permission to make all the locations you have monitored in the past (together with any breeding data associated with them) available to existing or new SRMS data contributors so that they can continue monitoring them into the future. Alternatively you might wish to transfer decisions about how your data are used and shared to a specific named individual.

I consent to my raptor records being used and shared by the SRMS in line with the SRMS Data Sharing & Use Policy. Yes <input type="checkbox"/>	
I consent to SRMS staff passing my raptor records on to any other raptor workers to continue/reinitiate monitoring at these locations. Locations <input type="checkbox"/> or Visit data <input type="checkbox"/> or Both <input type="checkbox"/>	
I wish to transfer intellectual property rights on all my raptor records held by the SRMS to the following named individual:	
Title:	
First Name:	
Last Name:	
E-mail address:	
Address:	

Phone number:	
N.B. the SRMS will contact the above named person to confirm that they are happy to take this responsibility on.	

## G. Special circumstances – completing on behalf of a deceased SRMS data contributor

Many valued SRMS data contributors sadly pass away before they have chance to complete this registration form for themselves. This means that neither the SRMS nor our partners are able to use the deceased records previously submitted to the SRMS (by themselves or others) to benefit raptor conservation until such time as the person with the intellectual property rights give positive permission to release them. The intellectual rights are passed down with an individual's estate on their death, so if you are completing this you are very likely a family member or close friend of the deceased and we are grateful for you taking the time to retrospectively take decisions for your loved one.

We would be grateful for your consent for the SRMS to use and share these records in line with our **SRMS Data Sharing & Use Policy** (<http://raptormonitoring.org/srms-data/data-sharing-use-policy>).

You may also wish to grant SRMS permission to make all the locations the deceased SRMS data contributor has monitored in the past (together with any breeding data associated with them) available to existing or new SRMS contributors so that they can continue monitoring into the future. Alternatively you might wish to transfer decisions about how the deceased SRMS data contributor's data held by the SRMS are used and shared to a specific named individual.

Please provide the following details	
The name of the deceased SRMS data contributor:	
Your relationship to the deceased:	
I consent to the raptor records of the above named person being used and shared by the SRMS in line with the SRMS Data Sharing & Use Policy. Yes <input type="checkbox"/>	
I consent to SRMS staff passing the raptor records of the above named person on to any other raptor workers to continue/reinitiate monitoring at these locations. Locations <input type="checkbox"/> or Visit data <input type="checkbox"/> or Both <input type="checkbox"/>	
I wish to transfer intellectual property rights on all the above named raptor records to the following named individual:	
Title:	
First Name:	
Last Name:	
E-mail address:	
Address:	
Phone number:	
N.B. if this person is somebody other than yourself, the SRMS will contact the above named person to confirm that they are happy to take this responsibility on.	